

Hale Centre Theatre Performing Arts Day Camp Guidelines

1) Drop-off Time/Attendance: It is understood that the front doors to the theatre will be open at 8:30 am. If our child is between the ages of 6 and 11, we agree to SIGN OUR CHILD IN EVERY DAY IN PERSON. We agree that not signing our child in is unacceptable. It is understood that classes begin promptly at 9:00 am. It is understood that not only does tardiness impact my child's progress in the school, but it affects the other students as well. We agree that multiple absences and/or excessive tardiness may prohibit my child from being able to perform in the recital (simply due to lack of rehearsal time).

2) Pick-up Time: It is understood that classes end every day at 4:00 p.m. If our child is between the ages of 6 and 11, we agree to SIGN OUR CHILD OUT EVERY DAY WITH THE TEACHER'S AIDE IN THE LOBBY. We agree that it is not acceptable to have the child sign him/herself out and walk to the car; we must sign them out in person. It is understood that after 4:30 p.m., the staff will begin calling the parents and a \$15.00 an hour child care fee will apply payable in cash upon pick-up of any student.

3) Lunch/Nutrition Break: It is understood that the school does not provide any food for my child. Because the school does not allow the students to leave the premises during the day for lunch (even with a parent's note), it is understood that students need to bring a sack lunch everyday. We agree to write our child's name on his/her lunch bag. It is understood that the students will be required to help clean up after lunch and at the end of school. It is understood that parents are encouraged to pack a nutritional snack which the students may eat during their nutrition break in addition to their normal lunch.

4) Dress code: It is understood that loose clothing that allows for movement is best and that the student should feel comfortable to move freely without reservation. We agree that shirts should be long enough to be tucked in and that midriiffs and spandex shorts (unless under regular shorts) are not allowed. It is understood that **ALL STUDENTS MUST BRING OR WEAR SOME TYPE OF SOFT-SOLED SHOES (SUCH AS GYM/TENNIS SHOES) WITH SOCKS EVERYDAY** and that thongs, sandals, flip flops, boots, heels, and flats are not allowed.

5) Medication: It is understood that students bringing any type of non-prescription medication must first submit a note to the director by a parent indicating the frequency that the medication should be taken. We agree that once the student has submitted the note, the student will be allowed to carry the non-prescription medication on their person while at school and is responsible for taking the proper dosages at the proper time. We agree that all prescription medication must be provided in the original package and kept in the office where the student will be allowed to take the medication. We agree that students must ultimately be responsible for knowing when and how much medication to take and that the school is not responsible for administering proper doses at proper times to students. (The same is applicable for asthma inhalers).

6) Conduct: It is understood that the school and its employees do not discriminate based on race, creed, ethnicity, sex, or religion. We agree that the students must treat teachers and one another with the highest respect. We agree that **INAPPROPRIATE BEHAVIOR AND/OR PROFANITY WILL NOT BE TOLERATED AND THAT STUDENTS WILL BE DISMISSED FROM THE SCHOOL FOR THE REST OF THE SUMMER IF BEHAVIOR BECOMES AN ISSUE**. It is understood that if a student violates school policy, the parent will be contacted in a timely fashion and steps will be taken to correct the matter. We agree that if the student's behavior does not improve, the school will dismiss the student and that in all cases, the school has final say in any dismissal. It is understood that the following behaviors are criteria for immediate dismissal: anything which manifests contempt or disrespect for school authority; roughhousing, fighting, disruptive and/or threatening behavior toward a student, teacher, staff member or parent; bringing a weapon of any kind to school; gang involvement (dress, signs, language, etc.); being in possession or under the influence of any illegal drugs or alcohol; smoking in the theater or within 100 feet of the theater grounds; theft of any theater or personal property; damage of any kind to theater or personal property. We agree to speak to our child and remind him/her of the correct way to behave while in school. It is understood that if at any time, a parent can no longer support school policies, they are encouraged to withdraw their child. It is understood and we agree that parents and guardians should not upbraid, insult, or abuse any member of the school administration, faculty, parent, student or staff on or off theater premises.

7) Refund: It is understood and we agree that no refund or reduction of tuition will be made for the withdrawal of a student after the first two days or in the event the student is dismissed from school due to misconduct or any other physical or behavioral problems. In the event of accident or illness, the school and parent, at the school's sole discretion, may share in the unused tuition 50% each.

8) Disclosure: It is understood that the parents/guardians of students enrolling in school, are obliged to inform the school at the time of application, of any physical or behavioral problems the child has, which have required professional treatment; it is understood that the school may decline to accept such child, or may revoke such acceptance, if it is apparent the child may not have successful experience in the school or may cause other students to not have a successful experience in the school.

9) Liability: We hereby release and agree to indemnify and hold harmless the school and all its officers, directors, employees, agents, and representatives whatsoever from any and all losses, claim, damages, liabilities, cost and expense (including, but not limited to attorney's fees) which they, or any of them, or student may sustain or incur in any way arising out of or in conjunction with this student's participation in any school activities. It is also understood that such conditions also relate to acts of nature.

10) Lost/stolen/damaged property: We agree that the school is not responsible for the loss or damage to a student's personal belongings for any reason, and that the school strongly recommends that students not bring items of value to the school. The school provides small lockers for students wishing to secure their belongings. It is the responsibility of the student to bring a padlock for the locker.

Once you have read and agree to the guidelines above, please download the [PERFORMING ARTS DAY CAMP REGISTRATION FORM](#) and return it with payment to Tracy at Hale Centre Theatre, 3333 S. Decker Lake Dr. West Valley City, UT 84119. Registration forms may be FAXED to (801) 984-9009, but payment must be made in full in order to complete your student's registration. If payment has already been made, forms be mailed to the above address, faxed, or brought in on the first day of classes.